



CITY OF MCCOMB

ASSEMBLY REQUEST

Application is hereby submitted for approval to assemble at a specific location within the corporate limits of the City of McComb, MS and must adhere to the following:

- Noise Ordinance must be followed. No loud music within 25 feet of the event
- No Litter left on streets
- No open alcohol
- Do not block private drives, intersections or fire hydrants
- Person(s) in charge of the event must be present at all times during the event
- **Requests must be submitted at least three (3) days prior to the date of the event.**

Name of Event/Description

Date & Time of Event

Assembly Location

Requestor's Name

Requestor's Address

Requestor's Phone Number

Requestor Driver's License # No. or State I.D. #

- **The City of McComb Police Department and/or Fire Department have the authority to cancel the Assembly at any time as deemed necessary**
- **If the Police Department has to respond to any of the above requirements being violated; or if subject refuses to cooperate and are found to be in violation, they could be arrested**

If requestor understands and agrees to the above requirements, please sign below?

REQUESTOR'S SIGNATURE _____

Date _____

CITY OFFICIALS ONLY – APPROVAL SIGNATURE: Copies to MPD – MFD - PWD

Police Department _____

Date _____

Fire Department _____

Date _____

Public Works Department _____

Date _____

Permission is hereby granted for an **ASSEMBLY** at the above location in accordance with this request on the _____ day of _____, 20____.

By: _____ Date _____
City Administrator