

CITY OF MCCOMB CITY

RENTAL HOUSING CODE

Passed and adopted by the Board of Mayor and Selectmen on August 27, 2013, effective date of October 1, 2013

Sec. 26-402. Registration Required

- a) It shall be unlawful for any person and/or entity to maintain or operate any rental housing unit or units within the City of McComb unless such person or entity has registered the property.
- b) The annual registration fee shall be twenty-five dollars (\$25.00) per dwelling unit payable upon application for registration. A late penalty fee will be assessed in the amount of \$10 per unit multiplied by the number of months the registration is past due. A fee of \$350 will be assessed for failure to register a dwelling unit within (90) days of expiration of annual registration fee. Each person or entity who operates an office within the City of McComb must also obtain a Privilege License as required by the City of McComb for operation of a business pursuant to State Statute 27-17-9.
- c) Annual Registration. Application for an annual rental housing registration shall be filed with and issued by the Privilege License Division in City Hall. The application shall be in writing, signed by the property owner, agent or designee and shall include the following:
 - (1) The name and address of the applicant;
 - (2) Proof of ownership must be provided if the information provided differs from Pike County Records;
 - (3) The location and parcel number of the property on which the rental housing unit is located;
 - (4) For new construction, a complete site plan of the complex showing it is in conformity with the requirements included within this Rental Housing Code;
 - (5) For new construction; plans and specifications of all buildings, improvements and facilities to be constructed within the rental housing complex or on the same property as the rental housing unit.
 - (6) Such other information as may be requested by the Inspections and Zoning Department to enable it to determine if the proposed rental housing unit or complex will comply with all codes and ordinances adopted by the City of McComb.