

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  
CITY OF MCCOMB  
HISTORIC PRESERVATION COMMISSION

I. Address of Property \_\_\_\_\_

II. Owner's Name and Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. Applicant's Name and Address  
(If Not Owner) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IV. Applicant's Relationship to Owner \_\_\_\_\_

V. Detailed Description of Project [Please Use Additional Page(s) If Necessary]  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VI. Please Submit the Following Materials with the Application

(NOTE: If the materials are not submitted with the application on the required date and time of submission to appear before the Historic Preservation Commission, then the request for a Certificate of Appropriateness may either be delayed or denied.)

- (1) Plans (including Drawings and Specifications) of the Proposed Project
- (2) Photograph(s) of the Property with respect to the Proposed Project
- (3) Sample Materials to be Used and Their Relation to the Proposed Project  
(This is required only for projects involving windows, building additions, and/or new construction)

VII. Beginning Date of Project \_\_\_\_\_

VIII. Ending Date of Project \_\_\_\_\_

*(NOTE: Latitude and discretion may be applied by the Historic Preservation Commission and/or the Zoning, Inspections, and Permits Department regarding the beginning and ending dates of the project due to delays in construction.)*

I certify to the best of my knowledge that all information in this application and its attachments is correct.

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DATE OF SUBMITTAL

\_\_\_\_\_  
SIGNATURE OF APPLICANT  
(IF NOT THE OWNER)

\_\_\_\_\_  
DATE OF SUBMITTAL

**FOR ADMINISTRATIVE USE ONLY:**

Application No. \_\_\_\_\_

Date Received \_\_\_\_\_

Date of Final Action \_\_\_\_\_

Approved by Zoning, Inspections, and Permits Department

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Approved by Historic Preservation Commission

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Denied for the following reason(s): \_\_\_\_\_

**THIS APPLICATION MUST BE SUBMITTED TO THE ZONING, INSPECTIONS, AND PERMITS DEPARTMENT NO LATER THAN AT 5:00 P.M. ON THE THURSDAY PRIOR TO THE REGULARLY SCHEDULED MEETING OF THE HISTORIC PRESERVATION COMMISSION TO BE INCLUDED ON THE AGENDA OF THAT MONTH'S COMMISSION MEETING.**